September 21, 2015

Samantha Howard, Dylan Kelly, Joseph Breeden, Harrison Roy, Eric Jagde

Balloon Payload Project - Helium Control Valve

Team Name: TBD

Payload Name: TBD

Meeting Dates:

* Faculty Member - Dr. Bowden - Mondays 6 pm - 8 pm
* Teaching Fellow - Frank Cianciarulo - Mondays 6 pm - 8 pm
* Mentors - Steve Lentine & Cooper Gilbert - Mondays 6 pm - 8 pm
* Group Members - Mondays 6 pm - 8 pm and Online (Google)/Weekends as needed
* Supplemental Build Time - Fridays 1 pm - 11 pm (as needed)

Ways of Contact:

* Relying on GroupMe cell phone app - to text each other as needed
* Google Hangouts - to video chat as needed
* Emails - Attached on separate contact sheet

Completion Goal:

* Plan to complete project by November 2nd
  + In preparation for first launch date on November 7th
  + If possible - Friday, October 30th
    - For last minute testing

Tasks/Benchmarks:

* Mission Architecture - by September 28th
* Preliminary Design - by October 5th
* Final Design - by October 12th
* Testing - begin 2 weeks prior to launch - by October 23rd
  + Our particular design is mission critical

Helium Group Contacts:

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